

ADDERBURY PARISH COUNCIL – ENVIRONMENT COMMITTEE

MINUTES OF THE MEETING HELD AT THE CHURCH HOUSE, HIGH STREET, ADDERBURY ON TUESDAY 8 OCTOBER 2019 AT 7.30PM

PRESENT: Chairman, Councillor Martin Rye; Parish Councillors Steven Cox, Ann Lyons, Garrad Millier, Keith Mitchell and Jonathan White (non-voting co-opted member of the Committee).

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), Mike Wasley from Oxfordshire County Council and one member of the public, Tony Bromhead.

APOLOGIES: Rhys Owens (non-voting co-opted member of the Committee) also submitted his apologies.

30/19 Declarations of Interest – There were no declarations of interest.

31/19 Minutes – Prior to the meeting, the minutes of the meeting held on 27 August 2019 had been circulated to the Committee.

Resolved that the minutes of the meeting held on 27 August 2019 be approved and signed by the Chairman.

32/19 Matters Arising – There were no matters arising.

33/19 Open Forum – The resident did not wish to address the meeting.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents and issues within its minutes)

34/19 Traffic Calming – Prior to the meeting, Jonathan White had circulated to the Committee, the complete traffic calming report, in draft. Jonathan highlighted all of the work which had been undertaken by members of the Committee to complete each element within the report. The Chairman thanked Jonathan for all of his efforts on the report too.

It was highlighted that some of the measures had already been implemented, but others could not be progressed without the input of the residents in the village. An example of this was the proposal to close the road by the oak tree; to be progressed, this measure had to be investigated by a resident who lived in that area of the village.

Mike Wasley reported that now the feasibility study had been completed, the technical aspects had to be tested and assessed by the County Council and that no major works could be completed until these had been addressed. There would also need to be a detailed schedule of works and traffic management would have to be taken into consideration.

Mr Wasley held a budget for Parish funded works, which included safety measures and he advised that he might be able to contribute to the signage on the gateways and also with moving the gateways on Berry Hill Road.

The Chairman gave an update on the Community Speed Watch Scheme. More volunteers had come forward recently to process the data from the SID and the fixed camera and their details had been passed to PC Daniel Madden. The Chairman was also in touch with another Parish Council who had used a fixed camera and he would ask for more information and report back to a future meeting.

During the discussions, a number of actions were agreed.

Recommended that the actions, as detailed below, be approved:

	Action	Whom
1.	Section 1 to 6 of the Traffic Calming report be published w/c 14 October 2019 to enable the Parish Council enough time to consider the proposals prior to the meeting on 29 October 2019.	JW/TG

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2.	The maps and annotation be included in the appropriate sections of the Traffic Calming report, prior to the Parish Council meeting on 29 October 2019.	JW
3.	The Parish Council be requested to approve the funding detailed in section 6 of the Traffic Calming report.	TG
4.	Sections 1 to 6 be proof read prior to their publication and these be divided between the Clerk and members of the Committee.	ALL
5.	PCSO Lana Smith be contacted about training for the volunteers who will be participating in the Community Speed Watch.	TG
6.	It be noted that three further volunteers had come forward to process the data which will be captured from the Community Speed Watch Scheme and the fixed camera.	TG
7.	PC Daniel Madden be contacted to confirm (1) whether the Road Safety Officer has accessed further sites in Adderbury for the speed enforcement van, (2) whether there is an update on the vetting process for the volunteers who will be processing the data and (3) when their training can commence.	TG
8.	It be noted that Allan Ziff is collating information with regard to road traffic accidents around the village to enable this to form part of the evidence base for the traffic calming project.	AZ
9.	It be noted that PC Daniel Madden has confirmed location for the speed enforcement van on Milton Road and Oxford Road.	

35/19 Drainage – Jonathan White reported that Nick Watson from Oxfordshire County Council would be meeting Steven Satchwell, resident of Oxford Road about the drainage issues in Oxford Road. Councillor Steven Cox would also report any drainage issues on Banbury Road to the Clerk, for forwarding to Nick Watson.

Recommended that the report be noted.

36/19 Trees in The Rise – The Clerk advised the Committee that 15 trees had been ordered from the Woodland Trust and they would be split between The Rise and amenity land behind Adderbury Court. They were due to be delivered in March 2020 to Diane Bratt, Parish Council Chairman. Jack Hooker, the resident who had originally suggested the idea had been contacted and a site meeting would be arranged. Councillors Diane Bratt, Steven Cox and Martin Rye would attend the meeting.

Recommended that the report be noted.

37/19 Date of Next Meeting – To be confirmed.

(Meeting closed 8.30pm)

Chairman